



# Leisure Card Application Form



**Please complete in capital letters**

\*Surname: ..... \*First names: .....  
 \*Mr / Mrs / Ms / Other: ..... \*Date of Birth: .....  
 \*Tel No. (Home): ..... Mobile Number: .....  
 \*Address: .....  
 .....  
 \*Postcode: ..... Email: .....

If existing Leisure Card Holder please enter your card number here: ..... (shown bottom right of card)

*\*Mandatory fields*

The Torfaen Leisure Card (TLC) is available to Torfaen residents and visitors who wish to access a selection of discounted activities and services from Torfaen Leisure Services.

NB: Proof of age and address will be required in order to confirm eligibility for certain schemes.

Please indicate if you wish to access one of the following schemes:

- Under 17 Free Swim
- Over 60 Free Swim
- Loyalty Discount Scheme
- Change of address only
- Replacement Card (fee required)

Other (Please state) .....

**Please read the Terms & Conditions of this scheme before signing.**

**I confirm that the information I have given is correct and I agree to be bound by the terms and conditions of this scheme.**

\*Signature of Applicant: ..... \*Print Name: .....  
 \*Signature of Parent/Guardian (if Applicant Under 16): .....

*Discounted free use will cease should this subsidised scheme be withdrawn by the funding body or by Torfaen County Borough Council.*

*The information provided in this application form will be held and processed by TCBC strictly in accordance with the provisions of the Data Protection Act 1998. It will be used strictly for the purpose of administering this scheme and for providing information updates to customers. It will not be forwarded to any third party organisations without your permission. Please note it is a requirement of this scheme that your photograph be taken for the purpose of card identification. All photographs will be stored on a secure database.*

*We may from time to time send you information about free swimming and other services available from Torfaen Health & Wellbeing, please tick this box  if you do not wish to receive this information. If you do not wish to be contacted by telephone for purposes of monitoring the services we provide for you, please tick this box*

**Equality Monitoring:**

In order to monitor the Council's success in making sports and leisure services more accessible to all, we would be grateful if you could provide the following information.

Male/Female                      Do you consider yourself to have a disability? Yes/No

Ethnicity (please circle appropriate group):  
**(A White, B Mixed, C Asian or Asian British, D Black or Black British, E Chinese or other ethnic group)**

First language: ..... Second Language: .....

**Reception Use:**

Centre Received: ..... Date Received: .....

Processed by: .....(print name) Member No: .....

Proof of age: .....

## Terms & Conditions of this Scheme

- 1.** Membership of the Torfaen Leisure Card Scheme is open to all residents of and visitors to Torfaen County Borough.
- 2.** Membership of the scheme is free. The first Leisure Card issued to the applicant is free, however, replacement cards will be charged. The card is only for the use of the card holder and is not transferable.
- 3.** There is no minimum age limit for applicants. Applicants under the age of 16 will require their application countersigned by a parent or guardian.
- 4.** A Torfaen Leisure Card will need to be produced whenever a cardholder wishes to take advantage of the benefits offered by the scheme including discounted rates. Failure to produce a valid Leisure Card will result in the full activity price being charged.
- 5.** Torfaen County Borough Council reserves the right to withdraw/amend the card. The card is the property of Torfaen County Borough Council.
- 6.** Use of equipment/facilities - In the absence of any negligence or breach of any legal duty by Torfaen CBC, the use by the member of any of TCBC leisure centre equipment or facilities is entirely at the member's own risk. It is the member's responsibility to ensure that they do not suffer from any medical conditions which would prevent them from safely using the equipment/facilities.
- 7.** Valuables and liability -In the absence of any negligence or breach of any legal duty, Torfaen CBC shall not be responsible for or liable to the member for any loss or damage to a member's possessions which are not locked into one of the lockers provided. The member will not place any combination of items worth more than £100 into a locker. It is the member's responsibility to check that the locker is properly locked and secure before leaving their

- possessions in it. The member will be responsible for any loss or damage to their possessions to the extent that they have not carried out their duty to check and secure the locker used and has placed items worth more than £100 into the locker. Torfaen CBC will be responsible for loss or damage to the member's possessions to a maximum of £100, but only if a TCBC leisure centre has been negligent or breached any other legal duty it has to the member. Torfaen CBC will not be responsible for the actions of a third party. Members are not permitted to store items in the lockers whilst they are not attending the facility.
- 8.** Torfaen CBC may from time to time change or add to these terms and conditions for security, legal or regulatory reasons. We will give you at least thirty days written notice of any change or additions.
  - 9.** Any changes to personal details i.e name, address, entitlement etc., must be reported to 01633 627123 or emailed to your local leisure centre immediately. Please supply supporting documentation i.e. proof of new identity/address, etc.,
  - 10.** The card can only be used in accordance with the terms and conditions listed on this form.
  - 11.** Torfaen County Borough Council will process your personal data in accordance with the data protection Act of 1988. We will use your details for the purpose of producing and issuing you with your leisure card. We will not disclose your details to third parties, without your permission.
  - 12.** You will be required to have a photograph taken for the purpose of card identification. All photos (an image of your face) will be stored on a secure database. Acceptance in this scheme is dependent on meeting the scheme criteria and agreeing to have your photograph taken.

### Office Use:

Date received: .....

Card No: .....

Processed by: .....

Member No: .....