



[www.freespiritesu.org.uk](http://www.freespiritesu.org.uk)

Dear Parent,

### **Membership Records and Photography**

The Scout Movement in the United Kingdom is a membership organisation. To enable it to operate - and to communicate with its members - it is necessary to maintain records about them. This will include keeping details of name; address; date of birth, contact telephone numbers. We will also be keeping details of your son's/daughter's progress through Scouting (badges gained etc). Information held in our Explorer Unit may be shared from time to time within Scouting including the Headquarters of the Association.

New legislation came into force in March 2000 which covers the protection and processing of personal data. Adults and young people have the same rights under the Data Protection Act 1998. The Act covers paper based (as well as computer based) information.

Certain information is classed by the law as 'Sensitive Personal Data'. In a Scouting context this may include information about your son's/daughter's:-

- health. (to ensure that we are prepared for medical emergencies it is important that we hold relevant information.)
- disabilities (to ensure a safe integration of your son's/daughter's participation in activities, details of any disability need to be known.)
- religious or similar beliefs (this will help us ensure that we make appropriate arrangements when necessary.)
- racial or ethnic origin (again this will help us ensure that we are sensitive to cultural needs of our members).

To hold this 'Sensitive Personal Data' we will need your explicit consent. This can be given by completing the enclosed form.

All the information will only be used in connection with your son's/daughter's membership of the Scout Movement in the United Kingdom - this will include membership management and communications. The information provided will not be passed to any third parties outside the Scout Movement without your consent. You can give your consent by completing the question on the form. You can be assured that any information regarding your son/daughter is held in a secure manor.

During the years that your son / daughter is a member of the FreeSpirit Explorer Unit, there will be many photos and video images of taken of them participating in Scouting activities. Scouting is a fabulous opportunity to show the public how our young people work and play together whilst learning to make a difference. We would like to use some of these images to promote the very best of Scouting on our website and occasionally via newspapers, radio and TV. We will adhere at all times to the policies of the Scout Association and the images will be chosen to reflect the values of Scouting. If you do not wish images, recordings or broadcasts of your son/daughter to be used in this way please indicate below.

If you have any questions please do not hesitate to contact any leader.

**FreeSpirit Leadership Team**



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**Membership Records Consent Form**

I accept that the Scout Group will be keeping information about my son's/daughter's membership of the Scout Movement for Scouting purposes.

I give explicit consent to the holding of information of my son's/daughter's health; disabilities; religion/faith; race/ethnic origin again for Scouting purposes.

I give/do not give consent to the disclosure of any of information held to third parties associated with the Scout Movement in order that they may offer products and services which may be of interest.

**Photography Opt Out**

If you do not wish images, recordings or broadcasts of your son/daughter to be used by FreeSpirit Explorers please tick this box.

**Name of child:**.....

**Signature of Parent/Guardian:**.....

**Date:**.....